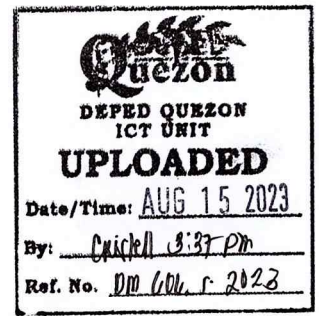




Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE



15 August 2023

**DIVISION MEMORANDUM**

DM No. 606, s. 2023

**SCHEDULE AND VENUE OF EVALUATION AND RANKING FOR TEACHER-APPLICANTS FOR SENIOR HIGH SCHOOL TEACHER II POSITIONS FOR SY 2023-2024**

**To:** Assistant Schools Division Superintendents  
 Chiefs - CID/SGOD  
 Education Program Supervisors  
 Public Schools District Supervisors  
 PSB – Chairman and Members  
 Secondary School Heads  
 Administrative Officers II  
 All Others Concerned

1. In connection with Division Memorandum No. 552 S. 2023, this Schools Division Office announces that the evaluation and ranking for teacher-applicants for Senior High School Teacher II positions for SY 2023-2024 shall be held on **August 17, 2023 (Thursday)** at the different venues as indicated below in the table below:

CLUSTER	VENUE	SUB COMMITTEE MEMBER
1. Panukulan/Burdeos /Infanta, General Nakar, Real	Binulasan IS, Infanta	PSDS Francisco Oblea PSDS Ireen Aveno PSDS Luzviminda Buerano PSDS Jaybert Saron Matilde B. Pujalte – P III Calixto S. Blazo – P IV Ramon A. Abracia – P II SHS Master Teacher of Host School Dessery R. Mauhay – AO II
2. Lucban/Mauban/Pagbilao	Talipan NHS	PSDS Jessie E. Quesea PSDS Elenar B. Opena PSDS Aurea J. Gandia PSDS Catalino L. Porta PSDS Desideria P. Zafranco Luningning R. Mendoza – P IV Mario C. Guevarra - P III Reynaldo V. Nanong – P III Elmer C. Ravina – P II

DEPEDQUEZON-TM-SDS-04-009-003



*“Creating Possibilities, Inspiring Innovations”*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
 Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
 Email Address: quezon@deped.gov.ph  
 Website: www.depedquezon.com.ph



Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE

		Antonino R. Bulfa – P II SHS Master Teachers of Host School Joji D. Robedillo
3. Dolores/Tiaong/ Candelaria/San Antonio	Dr. Panfilo Castro NHS	PSDS Mario Pablo V. Umali Jr. PSDS Restituto M. Hernandez PSDS Ma. Lourdes C. Cabanag PSDS Celso T. Dimaculanga PSDS Raquel P. Marcuap PSDS Maria Fatima U. Calayag Dennis T. Dimaculangan – P I Daisy A. Aguilar – ASP II Lea L. Lopez – ASP II Maricar L. Tagara – ASP II Nelia B. Espiritu – P I Amelia P. Laraya – ASP II Violeta T. Catapia – P II SHS Master Teachers of Host School Danria Paulette Z. De Mesa – AO II
4. Sariaya	Quezon NHS	PSDS Carlito B. Gunay Jessie V. Vasquez – P IV Feliza B. Quevada – P IV Felicidad M. De Guia – P I Agnes L. Roxas – P I Maribel M. Alcantara – P I SHS Master Teachers of Host Venue Jenilyn P. Licardo – AO II
5. Agdangan/Unisan/ Pitogo/Padre Burgos	Danlagan NHS	PSDS Reyvi C. Faraon PSDS Marilyn N. Permejo OIC PSDS Edna L. Cabrera PSDS Meriam C. Camposano Melba G. Gonzales – P III Antonio D. Revillame – P III Gloria M. Licas – P III

DEPEDQUEZON-TM-SDS-04-009-003



*“Creating Possibilities, Inspiring Innovations”*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
 Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
 Email Address: quezon@deped.gov.ph  
 Website: www.depedquezon.com.ph



Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE

		Conrado M. Prudente – P II Lorena P. Ilag – ASP II Fernando A. Patacsil – P I Rosario M. Bulfa – OIC SHS Master Teachers of Host School Minerva D. Mancilla – AO II
6. Macalelon/Catanauan /Mulanay/General Luna	San Isidro NHS, General Luna	PSDS Nolan L. Santoalla PSDS Chona D. Andrade PSDS Angelito N. Olvida PSDS Rebie A. Marciano PSDS Maria Carla M. Caraan PSDS Anabelle F. Empleo Nida B. Basila – P IV Melecia C. Cueto – P III Windell R. Nanagas – P I Silver A. Bandol – HT I Marciano Z. Ramento – OIC Sheila S. Silang – HT I SHS Master Teachers of Host School Marianne A. Forbes – AO II
7. Buenavista/San Narciso/San Andres/San Francisco	Godofredo M. Tan ISAT	PSDS Isidro P. Delos Reyes PSDS Carla Carandang PSDS Ferdinand T. Glor PSDS Gilbert C. Alva PSDS Mercedita G. Lorredo PSDS Laarni A. Gloria PSDS Eutiquio A. Empleo Felix M. Alegre – P IV Elenita B. Besabe – SHS P II Elias E. De Castro – P III Jomar P. Majadillas – HT II SHS Master Teachers of Host School Apple Q. Agoncillo – AO II
8. Atimonan/Gumaca/Perez/Quezon	Gumaca NHS	PSDS Susana P. Nera PSDS Caridad C. Grimaldo PSDS Marlon M. Raneses PSDS Lourdes M. Tan PSDS Jaime F. Zara Jr.

DEPEDQUEZON-TM-SDS-04-009-003



*“Creating Possibilities, Inspiring Innovations”*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
 Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
 Email Address: quezon@deped.gov.ph  
 Website: www.depedquezon.com.ph



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

		PSDS Sylvia H. Bulfane Teodosio F. Lakian – PIV Allan E. Data – P III Sighlie M. Regodon – P II Nanette D. Ramirez – P I Greta A. Entoma SHS Master Teachers of Host School Rica E. Ricafrente – AO II
9. Lopez/ Calauag	Lopez CNHS	PSDS Rejulios M. Villenes PSDS Meilani L. Adan PSDS Carmelo Eusebio P. Altamira PSDS Helen R. Esternon Marina R. Abueva – P IV Bernardo Cristino P. Altamira- P III Cheriza Gay C. Ocbian – OIC Daisy A. Zamora – ASP II SHS Master Teachers of Host School Mary Grace C. Zamora
10. Tagkawayan	Tagkawayan NHS	PSDS Isagani H. Matibag PSDS Alicia V. Gonzales Gelyn D. De Castro – P III SHS Master Teachers of Host School Bella Lamina – AO II
11. Guinayangan	Guinayangan NHS	PSDS Rosaldo Adan PSDS Darwin L. Villaflor Estelo R. Magalang – SHS P II SHS Master Teachers of Host School Madonna M. Nicolas – AO II

2. Applicants who have conducted demonstration teaching last May 2023 may opt to use their scores to be converted based on the percentage of allocation for demonstration teaching in DO 3, s.2016 using this formula:

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: quezon@deped.gov.ph  
Website: www.depedquezon.com.ph



Republic of the Philippines  
**Department of Education**  
 Region IV-A  
 SCHOOLS DIVISION OF QUEZON PROVINCE

**PPST COIs (Classroom Observation) X WEIGHTED = POINTS IN ALLOCATION DEMONSTRATION TEACHING**

**35**

**Where:**

**PPST COIs (Classroom Observation = Score in Demonstration teaching last May 2023 using DepEd Order 7 S. 2023**

**Weighted Allocation = DepEd Order 3 S. 2016 (Demonstration Teaching) \*Multiply by 20% or 15 % depending on the Strand to get the points for Demonstration Teaching**

3. Applicants for Senior High School Teacher II positions shall be rated as follows:  
**DepEd Order No. 3 s. 2016**

CRITERIA	Academic and Core Subjects	TVL	Arts and Design	Sports
	Groups I-A, I-B, I-C, I-D, II, III-A and III-B	Groups IV-A, IV-B, IV-C and IV-D	Group V	Group VI
a. Education	20	15	15	15
b. Teaching/Industry/Workplace Experience	15	20	20	20
c. Specialized Training	10	20	15	15
d. Interview	15	15	15	15
e. English Communicaiton Skills				
f. Portfolio/Outstanding Achievements	10	10	15	15
g. Demonstration Teaching	20	15	15	15

4. For new applicants who do not have demonstration teaching yet, the Demonstration Teaching shall be conducted in the host school with the Subcommittees to sit as observers. Please be guided by the indicators on DepEd Order 3, S. 2016.
5. The score for the English Communication Skills shall be left blank.
6. The Host School shall facilitate the submission of the electronic copy of the CAR and CAR-RQA to this email: **sdo.quezon.personnel@deped.gov.ph** until August 18, 2023.
7. Applicants from the identified municipalities in each cluster are advised to report to the venue of the validation and ranking.
8. The folders of the applicant submitted to the school shall be forwarded to the School Head of the venue of the validation and ranking.

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
 Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
 Email Address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)  
 Website: [www.depedquezon.com.ph](http://www.depedquezon.com.ph)



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

---

9. Travel and incidental expenses of all concerned during the evaluation and ranking of teacher applicants shall be charged against MOOE/local funds subject to usual accounting and auditing rules and regulations.
  
10. Immediate and widest dissemination of this Memorandum is desired.

  
**ROMMEL C. BAUTISTA, CESO V**  
Schools Division Superintendent 

Perajmo08/15/2023

DEPEDQUEZON-TM-SDS-04-009-003

---



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: [quezon@deped.gov.ph](mailto:quezon@deped.gov.ph)  
Website: [www.depedquezon.com.ph](http://www.depedquezon.com.ph)



Republic of the Philippines  
**Department of Education**  
Region IV-A  
SCHOOLS DIVISION OF QUEZON PROVINCE

Enclosure to Division Memorandum No. 004 s. 2023

**SCHEDULE OF ACTIVITIES**

<b>ACTIVITIES</b>	<b>RESPONSIBLE</b>	<b>INDICATIVE SCHEDULE</b>	<b>NO. OF WORKING DAYS</b>
Evaluation and Ranking for Teacher-Applicants for Senior High School Teacher II positions	Sub Committee	August 17, 2023	1
Submission of the <b>Electronic Copy</b> of the CAR and CAR-RQA to SDO	Host School	August 18, 2023	1
Validation of Submitted CAR-RQA at <b>SDO Training Center, Final Vetting</b> and Submission of Hardcopy	<ul style="list-style-type: none"><li>• Representative per Cluster (PSDS and AO II)</li><li>• Personnel Secretariat</li><li>• HR Incharge (Secondary)</li></ul>	August 22, 2023	1
Consolidation of Validated CAR-RQA and Preparation of Final CAR-RQA	Personnel Secretariat	August 23-24, 2023	2
Signing of Final CAR-RQA	HRMPSB Members	August 25, 2023	1
Posting of Final CAR-RQA	SDO	August 29, 2023	1

DEPEDQUEZON-TM-SDS-04-009-003



*"Creating Possibilities, Inspiring Innovations"*

Address: Sitio Fori, Brgy. Talipan, Pagbilao, Quezon  
Trunkline #: (042) 784-0366, (042) 784-0164, (042) 784-0391, (042) 784-0321  
Email Address: quezon@deped.gov.ph  
Website: [www.depedquezon.com.ph](http://www.depedquezon.com.ph)